

4<sup>th</sup> June 2020

**PGL update- rescheduling**

Dear Parents and Carers,

We have had a few enquiries about the upcoming residential. Although we do not know what the government advice will be for the 1<sup>st</sup> July, we have made the decision to postpone the trip again.

PGL have advised us that they cannot tell us when we will be able to reschedule the trip as they are following the government guidance too. In addition, PGL said that they will have multiple residentials to reschedule and are unsure on their availability at this time. We are sure you share with us the want to give the children this amazing experience, but we will only know more information about when we will be able to do this in September.

For those parents enquiring about withdrawing their child, PGL's cancellation policy still stands. As the trip is not cancelled but postponed, choosing to withdraw your child, will be in line with their cancellation policy. Withdrawing before 8 weeks of the trip will mean initial deposits lost (£70), if withdrawing 56-29 days before the trip means 40% of money returned. If you withdraw between the 28-15 days before the trip means 20% will be returned. Any cancellation 14 days or less before the trip, no money will be returned.

If you would like to withdraw your child, then please put it in writing, signed and dated and post it or email it to the school office, with the understanding that only a percentage of your money will be returned.

The children are bound to be disappointed by this news but I am sure you will agree that their safety at this time is paramount. We were very fortunate to be given the opportunity to reschedule at a later date as I am sure you can imagine.

Thank you so much for your patience with this matter.

Miss O'Callaghan