

Wednesday 18th March 2020

PGL update

Dear Parents and Carers,

We have had a few enquiries about the upcoming residential, including updates involving the coronavirus. Although, the government advice currently states that UK residential trips will still be happening we have been fortunate to have the opportunity to move the trip to the **1st July through to the 3rd July 2020**. We are sure you agree that this is great news, to ensure the children still get this amazing experience.

In addition, as some parents have been enquiring about withdrawing their child we have been in contact with PGL. If you choose to withdraw your child, it will be in line with their cancellation policy. Withdrawing before 8 weeks of the trip will mean initial deposits lost (£70), if withdrawing 56-29 days before the trip means 40% of money returned. If you withdraw between the 28-15 days before the trip means 20% will be returned. Any cancellation 14 days or less before the trip, no money will be returned.

If you would like to withdraw your child, then please put it in writing, signed and dated and give it to the school office, with the understanding that only a percentage of your money will be returned.

We were very fortunate to be able to reschedule at this time as I am sure you can imagine. Thank you so much for your patience with this matter.

Miss O'Callaghan