

Friday 6<sup>th</sup> November 2020

**PGL Update**  
**Wednesday 17<sup>th</sup> – Friday 19<sup>th</sup> March 2021**

Dear Parents and Carers,

Thank you very much for continuing to be so patient with us during this time. The PGL residential is still booked for the Spring term: Wednesday 17<sup>th</sup> March through to Friday 19<sup>th</sup> March 2021.

We know you continue to share with us the desire to give the children this amazing experience. However, we will of course be following the government advice and only complete this trip when it is allowed. PGL have been extremely flexible with us, so if we need to move it again following government advice we can and will.

As per our last letter, for those enquiring about withdrawing their child, PGL's cancellation policy still stands. As the trip has been rescheduled and has not been cancelled, choosing to withdraw your child will be in line with their cancellation policy. Withdrawing before 8 weeks of the trip will mean initial deposits lost (£70), if withdrawing 56-29 days before the trip means 40% of money returned. If you withdraw between the 28-15 days before the trip means 20% will be returned. Any cancellation 14 days or less before the trip, no money will be returned.

If you would like to withdraw your child, then please put it in writing, signed and dated and post it or email it to the school office, with the understanding that only a percentage of your money will be returned.

Kind regards,

Miss O'Callaghan

Deputy Headteacher